

FOR OFFICE USE ONLY				
No:		Received:		Tested:
VT	NT	MT	ST	FT

PLEASE USE BLOCK CAPITALS AND BLACK INK

Personal Details	
Surname:	Date of birth:
Forenames:	Age:
Address:	National Insurance number:
	Home telephone number:
	Mobile telephone number:
	E-mail:
Postcode:	

Secondary Education <i>(Please list schools & colleges below)</i>			FROM	TO
			Month Year	Month Year
Secondary School:				
College of Further Education:				
SUBJECT <i>(Please continue on a separate sheet if necessary)</i>	Year taken	Exam type GCSE, NVQ etc.	EITHER Grade expected Grade attained	

Preferred Trade *(Please indicate all areas of interest. Please note, some employers offer the opportunity to gain skills in more than one area).*

<input type="checkbox"/> Electrical Installation	<input type="checkbox"/> Pipe Fitting	<input type="checkbox"/> Machining
<input type="checkbox"/> Electrical Maintenance	<input type="checkbox"/> Fabrication/Welding	<input type="checkbox"/> Mechanical Maintenance
<input type="checkbox"/> Electronics	<input type="checkbox"/> Steel Erecting	<input type="checkbox"/> Mechanical Fitting

About SETA *(Please state where you found out about SETA).*

Write briefly what you would hope to get from your apprenticeship:

Hobbies and achievements:

Employment Details *(Full-time, part-time, weekend or holiday work including any work experience)*

Name and address of employer	Occupation	From (date)	To (date)	Reason for leaving

Next of Kin/In Case of Emergency

Name: _____

Address: _____

Relationship: _____

Telephone number: _____

Please note that some companies will require successful applicants to be drugs tested.

Applicants signature: _____

Date: _____

When completed this form should be returned to:
The Recruitment Officer, SETA, First Avenue, Millbrook, Southampton SO15 0LJ

SETA is an Equal Opportunities Supplier of Training

Monitoring Equality of Opportunity

CONFIDENTIAL

Please take a few moments to complete this form. This information will help us to assess the effectiveness of our Equal Opportunities Policy. Anything you tell us on this form will remain completely confidential and will not be used in our selection process.

Thank you.

Age (Please state) _____

Gender Male Female

Ethnic Origin White Black African
 Black Caribbean
 Black Other (Please specify) _____

Indian Pakistani
 Bangladeshi Chinese
 Other (Please specify) _____

Do you consider yourself to have a **disability**?

Yes No

Do you have a **medical condition**?

Yes No

To help us support your training appropriately, please give details of any learning support you have received that you think we should know about, for example, if you have a 'Moving On Plan'.

What is your **religion**?

Christian Jewish Buddhist
 Hindu Muslim Sikh
 No religion Prefer not to say

Do you have **any comments** relating to the fairness of our recruitment process to date?

Have you been a **UK or EU resident** for the last three years? Yes No

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No:	Year:
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Transport Details

When selecting companies to send your details to, it is helpful to know about your travel arrangements. Please tick all of the boxes below that apply to you and use the section at the bottom for any comments you think it would be helpful for us to know. (This information will not be passed on directly to employers).

- I have access to regular bus routes;
- I have access to a railway station;
- I have my own bicycle and am prepared to cycle up to 8 miles to work/college;
- I have passed my driving test and have reliable access to a moped/motorbike;
- I have passed my driving test and have reliable access to a car.

Comments

Your Name (Block capitals)

